

Children's Services
The Gillford Centre
Upperby Road
CARLISLE
CA2 4JE
Tel: 01228 226947

Dear Headteacher

HHTS Referrals Year 11 and Year 6 Students.

We are continually receiving referrals for HHTS support for Year 11 students post February half term.

Please can we ask that any referrals for Year 11 students are made prior to this date, unless there are unforeseen circumstances i.e. Accident, trauma etc. Where the student has been recorded as having problems accessing education for a prolonged period of time prior to February the referral should be made by January at the latest. The main reason for this is that we offer 6 weeks intervention and are only able to support in English and Maths revision work. We cannot do any other subjects and are not able to help with course-work nor will we act as invigilators for the students during exam time. We cease support for Year 11 after May half term.

In respect of Year 6 referrals to aid transition to secondary we recommend that support is requested by the student's new school after September; with experience any work done prior to the end of summer term is often wasted due to the length of the summer break and so is of little benefit. As with Year 11 we will consider referrals made due to unforeseen circumstances i.e. accident, trauma etc.

Referrals for other year groups are welcome providing they fit the criteria set out on our website. We do ask that you recognise that timing is crucial in how much help and support we can give after May half term.

Thank you for your support in the above.

Yours faithfully,

Deborah Tiffen-Luff
HHHTS Business Support
01228 226947