

# THE GILLFORD CENTRE

## SMOKING POLICY

### 1.0 INTRODUCTION

- 1.1 The Gillford Centre recognises the need to provide a healthy and safe working environment for staff, students and visitors.
- 1.2 It also recognises the strong medical evidence of a link between the smoking of tobacco, either directly or passively, and the serious risk of harm to health, and that the majority of staff and students want to work in a smoke-free environment.
- 1.3 The right to work in a smoke-free environment is supported by statutory duties under the Health and Safety to Work etc Act 1974, the Workplace (Health, Safety and Welfare) Regulations 1992 and, more specifically, the Smoke Free Law July 2007.
- 1.4 The No Smoking Policy should be read in conjunction with the Drugs Policy and the Health and Safety Policy.

### 2.0 AIMS

- 2.1 The policy seeks to protect students, staff and members of the community from exposure to tobacco smoke, nicotine based products and the use of e-cigarettes.
- 2.2 The policy should raise awareness of the dangers associated with exposure to tobacco smoke, nicotine based products and the use of e-cigarettes and promote the benefit of a smoke-free lifestyle to our students.
- 2.3 The Gillford Centre will also take account of those who smoke and support those who wish to stop.

### 3.0 RESTRICTIONS

- 3.1 In order to promote the health and safety of all members, The Gillford Centre will endeavour to ensure that all its premises are free from tobacco smoke, the use of nicotine based products and the use of e-cigarettes. To this end, the smoking, of tobacco, the use of nicotine based products and the use of e-cigarettes will not be permitted in any part of the premises. This includes the building, the grounds and the front of the Centre.
- 3.2 The restriction applies at any time and to any person, regardless of their business with The Gillford Centre.
- 3.3 All visitors, contractors and deliverers are required to abide by the No Smoking policy. Staff members are expected to remind parents/carers and visitors of the No Smoking

policy. However, they are not expected to enter into any confrontation which may put their personal safety at risk.

- 3.4 Smoking is not permitted in vehicles being used on school business, including taxis and the minibus.

#### **4.0 PROCEDURE**

- 4.1 Day-to-day responsibility for implementing this policy will lie with the Senior Leadership team. However, all staff and students are expected to take personal responsibility for observing this policy.

- 4.2 The Gillford Centre will provide advice and assistance for those who wish to stop smoking, through the PSHC&E programme, Inspira and the support of the School Nurse and her team.

- 4.3 Suitable 'No Smoking' signs will be displayed within the Centre.

- 4.4 The Centre will provide information and contact details of local NHS Stop Smoking Services for our area or the free-phone helpline - Smokefree National Helpline **0300 1231044**

- 5.1 Staff who disregard the policy will face disciplinary procedures.

- 5.2 Students who disregard the No Smoking policy will be dealt with through the Behaviour Policy.

- 5.3 Visitors who disregard the policy will be asked to leave.

#### **6.0 MONITORING AND REVIEW**

- 6.1 The policy will be monitored and reviewed annually to ensure that it continues to meet the aims.

- 6.2 Monitoring and evaluation of this policy will be carried out by the SLT and will report as necessary to the Management Committee.